BEAVER ISLAND DISTRICT LIBRARY

Board of Trustees

26400 Donegal Bay Road

Beaver Island, Michigan 49782

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231.448.2701

Annual/Regular Meeting Minutes

Thursday, March 14, 2024, 5:00 p.m.

1. Call to Order was made by Chair Becca Foli at 5:01 p.m.

PRESENT: Becca Foli, Denise McDonough, Monica Longlet, Steph Harrington, Cynthia Pryor, Acacia Warmerdam, Cari Ledbetter, Denny Rahilly, Rick Speck and Jacqueline LaFreniere

1. Public Comment: none
2. Review, modify if necessary, or approve Agenda: Motion to approve the agenda with additions was made by Warmerdam, seconded by Pryor. Passed.
3. Approval of Minutes February 15, 2024 regular meeting: Motion to approve the minutes of the Feb. 15th meeting was made by Warmerdam, seconded by Longlet. Passed.

5. Officer elections:

a. Chair: Pryor nominated Warmerdam, seconded by Longlet. Passed

b. Chair-elect: Pryor nominated Longlet, seconded by Foli. Passed.

c. Treasurer: Foli nominated Ledbetter, seconded by McDonough. Passed

d. Secretary: Pryor nominated McDonough, seconded by Harrington. Passed.

6. Financial Report- Rick

a. Budget, forecast, reconciliation and check register

b. Bills submitted for payment February 2024 ~ Motion to approve the paid bills from February was made by McDonough, seconded by Foli. Passed

c. Approval of Amended budget 2023-2024: Motion to approve the amended 2023-2024 budget was made by McDonough, seconded by Longlet. Roll Call vote: Yeas: Longlet, McDonough, Foli, Harrington, Pryor, Ledbetter, Rahilly. Nays: none. (Note: Warmerdam left the meeting prior to this vote). Passed

Approval of 2024-2025 Budget: Motion to approve the Proposed 2024-2025 budget was made by Foli, seconded by Harrington. Roll Call vote: Yeas: Longlet, McDonough, Foli, Harrington, Pryor, Ledbetter, Rahilly. Nays: none (Note: Warmerdam left the meeting prior to this vote). Passed.

7. Old Business

a. Policy Committee: Pryor will work on a FOIA procedure/policy to present at next meeting.

b. Library Pals- There was a Library pals meet with 3rd-4th grades and local seniors on March 13th. Still a great program with accolades from both kids and adults.

c. Strategic Plan Meeting- what we accomplished. What is left to do. LaFreniere presented a summary of what was accomplished. Still need to determine what measurements to use for each goal. Suggested we do this at next meeting as shouldn’t take long

8. Director’s Report / Board Update: see below

9. New Business

a. Seed Library- Longet reported on- we have received seeds that were ordered. Planning for April 20th family friendly kickoff party with free seeds from One Seed, One State program, activities and possible presenter. Earth Day celebration also.

b. Internet update: LaFreniere reported on the progress with the collaboration with the School to get the outside infrastructure in place. Will not replace PFN but be ready for when they lay the broadband cable to attach.

c. Contract Authorization for Sound e-rate: LaFreniere presented the consultant contract regarding the Category 2 (Inside the building infrastructure). Approval for Director to sign as applicant and secretary McDonough to sign as board member. MOTION: to give the authority to Director to sign as the applicant and McDonough to sign on behalf of the board the consultant contract with Sound E-rate pending lawyer approval and consult with Wil Cwikiel at the school who has also signed a similar agreement. Motion made by McDonough and seconded by Pryor, Passed.

d. Audit- cost and RFP: LaFreniere reminded the board that this is an Audit year and she will be working on the RFP in the next month for this process. The previous Auditor has been in place for a few audits and it is recommended that we change auditors every few times.

e. Reconsideration Committee: Pryor and Longlet will serve on this committee with the Director.

9. Correspondence: Thank you from Kim

FOIA request and results from American Transparency- resolved and closed.

10. Public Comment: Challenged book discussion.

~~Adjournment~~Motion to adjourn: made by Foli, seconded by Ledbetter. Passed. Meeting adjourned at 6:37 p.m.

Next scheduled regular meeting: April 18, 2024 5:00 PM

Director’s Report:

1. Circulation report
2. Ongoing programs: Story Hour and Babies and Toddlers Mix Up, Library Pals
3. Possible new programs-Tutoring, Teen Time at the BIDL (after sports ends)
4. Program report:
   1. COA/BIDL Get Set Up with GETSET UP app (March 19th) ,
   2. Eclipse (April 8) and pre eclipse events (March 23),
   3. Iditarod Party (March 2),
   4. Easter Egg Hunt (March 30)
5. Possible grants/programs-
   1. Talk Story 2024 (indigenous peoples)- Decided to not pursue,
   2. One seed, One state program (Dill) seeds are on the way,
   3. C3F for Arts and Culture (with BIHS and topic will be Indigenous Peoples), submitted and contacts made with tribe regarding possible presenters. Still might be able to get Angeline Boulley to the island with grant help from Humanities and this grant.
6. Reminder that Board email should only be used for Board correspondence.